

Your Name

Job Title You Are Applying For

you@example.com | Phone number with country code | City, Country | linkedin.com/in/yourname

Work rights: citizen, permanent resident or visa type

CAREER PROFILE

Write two or three sentences here: who you are, how many years of experience you have and the result you are best known for. End with the role you want next.

KEY SKILLS

- Skill from the job advert
- Software or tool
- Technical skill
- Language or method
- Soft skill with proof
- Industry knowledge

PROFESSIONAL EXPERIENCE

Job Title

Month Year - Present

Employer Name, City, Country

Key achievements

- Start each line with an action verb and say what you did.
- Add a number where you can: team size, budget, time saved or a percentage.
- Show the result for the employer or the customer.

Job Title

Month Year - Month Year

Employer Name, City, Country

Key achievements

- Describe your main duty in one line.
- Name one result you are proud of, with a number.

EDUCATION AND QUALIFICATIONS

Degree or Qualification, Field of Study

Year - Year

University or School Name, City, Country

Grade (optional)

LICENCES AND CERTIFICATIONS

- Certificate or Licence Name, Issuing Body, Year

LANGUAGES

First language (Native), Second language (B2)

REFEREES

Available on request.